# Data Notebook Contents-Submission Checklist
## GRAD ONLY

| Data Provided by Department | | Data Provided by APR |
|---|---|---|
| **Section 3: Department Faculty** | | |
| Faculty CVs | | Allocated Faculty FTE / Headcount |
| Faculty by Rank *(update data APR provides)* | | Faculty by Rank *(preliminary data)* |
| Faculty by Teaching Specialty | | Age Distribution of Faculty / Years of Service |
| Faculty by Research Specialty | | |
| Faculty Appointments | | |
| Faculty Departures | | |
| **Section 4: Research Funding & Research Appointments** | | |
| Research & Gifts Funding Summary | | Sponsored Awards Data (Extramural) |
| Non-Senate Academic Research Appts | | Senate Research Grants |
| **Section 5: Department Administration** | | |
| Department Organization Chart | | |
| Standing Committees | | |
| Bylaws | | |
| Workload Policy | | |
| **Section 6: Graduate Student Data** | | |
| Graduate Student Support | | Graduate Admissions & Acceptance Rates |
| Placement Data: (terminal) Masters Students | | Graduate Student Headcount |
| List of Doctoral Dissertations | | Gender & Ethnicity of Graduate Students |
| Placement Data: Doctoral Students | | GRE Percentiles |
| Faculty Service on Graduate Committees | | New Graduate Student Academic Profile |
| Graduate Student Handbook | | UG Institutions of Graduate Students |
| | | Graduate Student Progress |
| | | Median Time to Degree |
| | | Graduate Degrees Conferred |
| | | Graduate Degrees Conferred by Gender & Ethnicity |
| **Section 7: Instructional Program** | | |
| Non-Senate Teaching Appts | | Grad Program Learning Outcomes |
| | | Grad Assessment Plan(s) |
| | | Program & Course Descriptions from UCSB Catalog |
| | | Course Enrollments |
| | | Instructional Improvement & Assessment Grants |
| | | Student to Faculty FTE |
| | | Student Credit Units by Faculty Rank |
| **Section 8: Student Surveys** | | |
| | | Graduate Student Surveys |
| **Section 9: Self-Assessment** | | |
| Self-Assessment | | |

**NOTE: Please use templates available on Program Review Website**