

**Data Notebook Contents-Submission Checklist
UNDERGRAD ONLY**

Data Provided by Program		Data Provided by APR
Section 3: Department Program Faculty		
Faculty CVs		Allocated Faculty FTE / Headcount
Faculty by Rank (<i>update data APR provides</i>)		Faculty by Rank (<i>preliminary data</i>)
Faculty by Teaching Specialty		Age Distribution of Faculty / Years of Service
Faculty by Research Specialty		
Faculty Appointments		
Faculty Departures		
Section 4: Research Funding & Research Appointments		
Research & Gifts Funding Summary		Sponsored Awards Data (Extramural)
Non-Senate Academic Research Appts		Senate Research Grants
Section 5: Program Administration		
Department Organization Chart		
Standing Committees		
Bylaws		
Workload Policy		
Section 6: Undergraduate Student Data		
		UG Enrollment of Majors
		Gender & Ethnicity of UG Majors
		Degrees Conferred by Gender & Ethnicity
		Undergraduate Student Academic Profile
Section 7: Instructional Program		
Non-Senate Teaching Appts		UGrad Program Learning Outcomes
		UGrad Assessment Plan(s)
		Program & Course Descriptions from UCSB Catalog
		Course Enrollments
		Instructional Improvement & Assessment Grants
		Student to Faculty FTE
		Student Credit Units by Faculty Rank
Section 8: Student Surveys		
		Undergraduate Student Surveys
Section 9: Self-Assessment		
Self-Assessment		

NOTE: Please use templates available on the Program Review Website