# Data Notebook Contents-Submission Checklist

## UG + GRAD

### Section 3: Department Faculty

<table>
<thead>
<tr>
<th>Data Provided by Department</th>
<th>Data Provided by APR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty CVs</td>
<td>Allocated Faculty FTE / Headcount</td>
</tr>
<tr>
<td>Faculty by Rank (update data APR provides)</td>
<td>Faculty by Rank (preliminary data)</td>
</tr>
<tr>
<td>Faculty by Teaching Specialty</td>
<td>Age Distribution of Faculty / Years of Service</td>
</tr>
<tr>
<td>Faculty by Research Specialty</td>
<td></td>
</tr>
<tr>
<td>Faculty Appointments</td>
<td></td>
</tr>
<tr>
<td>Faculty Departures</td>
<td></td>
</tr>
</tbody>
</table>

### Section 4: Research Funding & Research Appointments

<table>
<thead>
<tr>
<th>Data Provided by Department</th>
<th>Data Provided by APR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research &amp; Gifts Funding Summary</td>
<td>Sponsored Awards Data (Extramural)</td>
</tr>
<tr>
<td>Non-Senate Academic Research Appts</td>
<td>Senate Research Grants</td>
</tr>
</tbody>
</table>

### Section 5: Department Administration

- Department Organization Chart
- Standing Committees
- Bylaws
- Workload Policy

### Section 6: Undergraduate Student Data

- UG Enrollment of Majors
- Gender & Ethnicity of UG Majors
- Degrees Conferred by Gender & Ethnicity
- Undergraduate Student Academic Profile

### Section 7: Graduate Student Data

- Graduate Student Support
- Graduate Admissions & Acceptance Rates
- Placement Data: (terminal) Masters Students
- Graduate Student Headcount
- List of Doctoral Dissertations
- Gender & Ethnicity of Graduate Students
- Placement Data: Doctoral Students
- GRE Percentiles
- Faculty Service on Graduate Committees
- New Graduate Student Academic Profile
- Graduate Student Handbook
- UG Institutions of Graduate Students
- Graduate Student Progress
- Median Time to Degree
- Graduate Degrees Conferred
- Graduate Degrees Conferred by Gender & Ethnicity

### Section 8: Instructional Program

- Non-Senate Teaching Appts
- UGrad Program Learning Outcomes
- Grad Program Learning Outcomes
- UGrad Assessment Plan(s)
- Grad Assessment Plan(s)
- Program & Course Descriptions from UCSB Catalog
- Course Enrollments
- Instructional Improvement & Assessment Grants
- Student to Faculty FTE
- Student Credit Units by Faculty Rank
- ESCI Data

### Section 9: Student Surveys

- Undergraduate and Graduate Student Surveys

### Section 10: Self-Assessment

- Self-Assessment

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**NOTE:** Please use templates available on the Program Review Website.